

**CEKC-KSABC meeting
April 14th 9 am-noon
Lyle Activity Center**

In attendance: Jan Stewart, Bruce Bolme, Linda Williams, Brian Wanless, Johanna Roe, Barb Sexton, Mike Canon, Elsie David.

Guests: Lorrie Conway, Betty Schmid, Patty Gray, Debbie Pyle, Karen Long, Robert Waymire, Caroline Elliot and Fern Johnson.

Next meeting; MAY 5 @ 9:00 TO BE FOLLOWED BY IPAD TRAINING

Reading of the minutes: Brian made a motion to accept the minutes, Johanna seconded, motion passed.

Treasurer report: Bruce made a motion to accept treasurers report, Jan seconded, motion passed. \$4071 to spend before end of June on the Commerce grant, some of it will be spent on lunch for the Education summit.

Small Steps to Health and Wealth: 3 more sessions are starting next week at the Pioneer Ctr.

Senior Living workshop: Mike has not made contact with Sharon about a meeting date but need to get one setup. Sharon does have some ideas for us.

LTPT: Are in the final months, inventory is complete w/ 54 hot spots in the county. Need to get a brochure printed (might have funds in the Com budget for this). Still need to have 6 classes but 3 are scheduled for Goldendale. We scheduled 2 for Lyle (4/21 @ 10:00 and 5/5 @ 10:00)

Education Summit: April 18 at the "Readiness Cntr." About 120 have signed up. Looks to be a really good workshop. See article at <http://www.gorgesummit.org>

RsLAB: WSU will be having a workshop on "added value". More info to come.

WABC report: Stephanie Bowman will be here May 22 (time is unknown as of yet) so put this on your calendars.

Grant Writing Workshop: Waiting on us to set a date.

PTO: Went very well, big thank yous to CEKC for the support. Grossed \$4242.20, net of about \$3600. Would like to work with us next year and maybe on some other projects. Debbie will send email with details.

Klickitat Communikty Center: Got a \$16,000 grant for efficient energy upgrades.

Farmers Mkts. White Salmon is getting ready, they will open July 1 and it looks to be better than let year.

Trout lake Farmers Mkt would like to come in under CEKC but there are some issues. Applied for a 501(c)4 but were rejected and now are told they owe back taxes for several years. Will probably have to close out current business and bank acts. and start fresh with us. More discussion to follow.

Lorrie:

- Probable a good thing we are upgrading insurance. Make sure we have this issues addressed in MOU.
- Lorrie will send several MOU templates for our review. Have boiler plate MOU with addendum's for each partner and possibly for each event. We should have a check list to make sure we have covered everything with the partners.
- Need to have an annual board meeting with all partners to review their budgets and future plans. Also have they met their goals. October would be a good time for this.
- We should review our paperwork and policies also.
- ALWAYS remember that with partners CEKC is ultimately responsible as fiscal agent.
- Need to have an Internal Review/Audit every year. Sylvia McFarland has agreed to do ours.
- Employees are not something we want to get into. Underwood Garden needs to talk to the county and work out something else or we can't bring them in under CEKC.

- Watch out for conflict of interest issues.